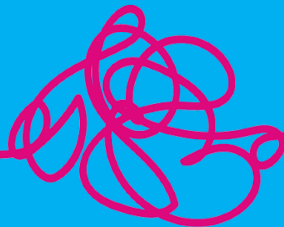


# Carbon Reduction Plan



Achieving Net Zero  
by 2030

2024

# Commitment to achieving Net Zero

Basis Limited is committed to achieving Net Zero emissions by 2030.

## Baseline emissions footprint

BASELINE YEAR: 2024 (01/01/2024 - 31/12/2024)

The Carbon Reduction Plan has been completed in compliance with PPN 06/21. Our carbon emissions in 2024 were measured in line with the GHG Protocol and include the greenhouse gases stated in the Kyoto Protocol.

Since 2024 is our first reporting year, this carbon footprint will serve as our baseline for emissions targets and subsequent reporting.

| Baseline year emissions: 2024 |                            |         |
|-------------------------------|----------------------------|---------|
| EMISSIONS                     | TOTAL (tCO <sub>2</sub> e) |         |
| Scope 1                       | 0.00                       |         |
| Scope 2                       | 5.89                       |         |
| Scope 3                       | 10.13                      |         |
| Scope 3 Sources               | Flexible Office Lease      | 9.00    |
|                               | Business Travel            | 0.68    |
|                               | Commuting                  | 0.44    |
|                               | Waste                      | 0.0055  |
|                               | Purchased items            | 0.0038  |
|                               | Web hosting                | 0.00059 |
| Total Emissions               | 16.02                      |         |

# Current Emissions Reporting

## Reporting Year: 2024 (01/01/2024 - 31/12/2024)

The Carbon Reduction Plan has been completed in compliance with PPN 06/21. Our carbon emissions in 2024 were measured in line with the GHG Protocol and include the greenhouse gases stated in the Kyoto Protocol.

| Current year emissions: 2024 |                            |         |
|------------------------------|----------------------------|---------|
| EMISSIONS                    | TOTAL (tCO <sub>2</sub> e) |         |
| Scope 1                      | 0.00                       |         |
| Scope 2                      | 5.89                       |         |
| Scope 3                      | 10.13                      |         |
| Scope 3 Sources              | Flexible Office Lease      | 9.00    |
|                              | Business Travel            | 0.68    |
|                              | Commuting                  | 0.44    |
|                              | Waste                      | 0.0055  |
|                              | Purchased items            | 0.0038  |
|                              | Web hosting                | 0.00059 |
| Total Emissions              | 16.02                      |         |

## Reporting Period

Basis Limited will publish a Carbon Reduction Plan on a yearly basis detailing emissions released from UK Operations from 1st January to 31st December.

## Baseline year and current reporting year

2024 is the first year of reporting carbon emissions hence the figures and the rationale have been combined.

In addition, we have included our carbon reduction projects under each emissions category within this section for ease of reference.

### Scope 1

Scope 1 is reported as 0.00 tCO<sub>2</sub>e as Basis Limited does not own or lease any permanent office space or company vehicles.

### Scope 2

Scope 2 is calculated based on emissions released by our staff working from home and includes emissions from heating, lighting and electronic equipment use.

The decision to be a fully remote working organisation is partly based on our commitment to lower emissions compared to staff working hybrid or in an office. In future reporting years, we plan to more accurately track work-from-home emissions to increase awareness of energy sources and improve sustainability practices.

### Scope 3

Our scope 3 emissions are listed below together with the rationale and projects for each emissions category.

#### ■ Flexible office lease

We lease a flexible office space in a managed facility that is 9 m<sup>2</sup> in size. We will be reviewing the carbon reduction plan of our supplier to ensure their sustainability practices align with our values and carbon reduction goals. We will also be continuously reviewing the need for a flexible office space to potentially reduce usage in the future.

#### ■ Business Travel

Business travel for Basis Limited includes using trains and other public transport for longer distances when necessary for business purposes. An internal agreement is in place to not use air travel to reduce emissions and prioritise virtual meetings when appropriate.

### ■ **Commuting**

Emissions from commuting are calculated for our London-based employees based on their visits to client sites using public transport provided by Transport for London. We prioritise the use of public transport for commuting as well as virtual meetings where possible.

### ■ **Waste**

Waste includes disposing of paper-based products as part of our training and facilitation work. Most of our chosen products are recyclable which is encouraged throughout the organisation. We offer electronic alternatives such as utilising digital whiteboards to reduce our consumption, which we will continue to prioritise moving forward.

### ■ **Purchased items**

Emissions from purchased items are based on equipment acquired for business purposes. We aim to prioritise the use of digital tools where appropriate to limit the amount of physical products purchased.

### ■ **Web hosting**

This includes the hosting of our business website. We have chosen a supplier that uses sustainable energy sources. This assessment has identified some web hosting inefficiencies which we will work to address in 2025.

## Emissions target

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction target.

We project that carbon emissions will decrease over the next five years to 2.67 tCO<sub>2</sub>e by 2029. This is a reduction of 83%.

## Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by Basis Limited's leadership team.

### Signed on behalf of Basis Ltd:



Joe Badman

Managing Director

### Date:

06 January 2025

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>

## About Basis

Basis exists to help citizens thrive. We help public services tackle messy problems using agile approaches that improve services quickly. We've been named as one of the UK Financial Times' top management consultants in the public and social sector for six years running. We were voted for by our clients and peers.

